



ASSEMBLY POLICY

Person(s) responsible for this policy	Prep Deputy Head (Pastoral)		
Last review by	J Hayes	Review date	Sept 2024
Date of next review	September 2025		

Prep School

Rationale

At Streatham & Clapham High School we believe that assemblies are fundamental in promoting the ethos of the school and providing students with the opportunity for collective reflection and the consideration of spiritual, moral, social and cultural issues.

The Assembly programme of the school supports the stated statutory guidance: to value ourselves as unique human beings capable of spiritual, moral and intellectual growth and development.

Aims and Objectives

The Assembly programme is designed to provide opportunities for:

- A focal point for school programmes and initiatives
- Exploring current local, national and international issues
- Considering issues that affect personal or collective safety
- Clarifying the meaning and purpose in our lives and how we believe we should live
- Lifelong learning to acquire knowledge, wisdom and understanding
- Developing some of the skills and knowledge required to be a positive member of society, thus contributing to the teaching of citizenship
- Sharing community values and collective and individual success
- Fostering self-esteem, sense of identity, spiritual development, appreciation of awe and wonder, openness and tolerance, and the ability to reflect on these qualities and other aspects of life's fundamental experiences
- The promotion of the school's commitment to equality by celebrating, giving value to, and learning about, different ethnic and faith groups, especially those represented within the school community

Prep School Rota:

Pupils in Years 1-6 attend an assembly every Monday afternoon led by a member of the PSLT or another member of staff who would like to present to the school.

On Wednesday mornings either a class assembly, a House assembly, a Phase assembly or a singing assembly takes place.

Friday Merit assemblies are an opportunity to celebrate pupils' achievements during the previous week both in and out of school.

At the end of each term there is a Star Pupil Assembly to celebrate a pupil selected by every class teacher and every specialist teacher.

Spotlight assemblies are an opportunity for individual or small groups of pupils to lead an assembly on the theme of something they want to inform the school community about. These are scheduled and overseen by the Deputy Head Pastoral. Pupil Voice also lead one 'You said, we did' assembly at the end of each term to provide feedback to the school about what they have worked on.

- Monday and Friday assemblies are between 1 – 1.30pm. Wednesday assemblies take place between 8.25-8.40am.
- Pupil involvement in House meetings is actively encouraged; pupils elect the House captain, the Sports captain and the Charity captain for their own house at the start of each academic year. Each house also decides which charity their house will raise money for and hold a fundraising day during the school year.
- Staff, either as a result of school leadership responsibilities or individual focus, lead assemblies as required.
- There are occasional speakers: from charitable organisations for example Ace of Clubs.
- Music always accompanies the lead into, and out of whole school assembly. This primarily involves the piano being played by the Head of Music or individual pupils playing their instruments.
- We expect an orderly and silent entry to and exit from Assembly.

Details can be found on the staff room board and the pupils are reminded at the Monday assembly each week what the week's upcoming assemblies will be. All assembly rotas are also available in the Assembly and Commendations folder in the staffroom folder on Teams.

Roles and responsibilities

- The Deputy Head (Pastoral) has overall responsibility for the assembly programme to include:
 - drawing up themes when appropriate
 - organising the assembly rota
 - keeping records of assemblies to check topics and themes delivered
 - Monitoring to assure the quality of what is delivered and that it is in line with the stated aims of the school assembly policy.

Further information for staff can be found in the staff handbook and on the staff notice board in the staff room.