



**Streatham and Clapham High School  
Prep School Behaviour for Learning Policy  
September 2025**

<b>Person(s) responsible for this policy</b>		<b>Assistant Head (Pastoral) / Head of Prep</b>	
<b>Last review by</b>	<b>A Nicholson H Loach</b>	<b>Review date</b>	<b>September 2025</b>
<b>Date of next review</b>		<b>September 2026</b>	

**Statement of behaviour principles**

At Streatham and Clapham High School we aim to provide a broad, challenging and inclusive education for life, in a secure and happy environment where all members of the community feel valued and respected and where effective teaching and learning is able to take place. To achieve the above, good behaviour in all aspects of school life is necessary.

**Introduction**

Streatham & Clapham High School endeavors to provide a safe learning environment in which pupils can feel and be safe, enjoy their learning, and achieve their best. The school recognises the inter-relationship between providing high quality teaching and learning opportunities and a stimulating learning environment, and promoting positive learning behaviour and good order. The school's behaviour management strategy emphasises positive strategies and a range of interventions in order that the school environment is one of cooperation, respect and shared responsibility.

**Policy Aims**

This policy aims to:

- Promote good behaviour, self-discipline, and respect (for oneself, others, and the environment)
- Set out the school's expectations in relation to behaviour and regulate the conduct of pupils
- Outline the rewards for appropriate behaviour and sanctions applied for misbehaviour
- Prevent bullying, including cyberbullying, prejudice-based and discriminatory bullying (in conjunction with the Anti-Bullying Policy)
- Set out the framework of pastoral support in which the policy operates, the principles for communication with parents, and the legal background to specific procedures



## **Roles and Responsibilities**

The Head has the overall responsibility to determine the school's behaviour policy, set the standard of behaviour expected of pupils, determine the school rules and any disciplinary sanctions for breaking the rules.

The Head, together with the Senior Leadership Team, will help to create a culture of respect by reinforcing and making explicit the desired standards of behaviour and by supporting their staff's authority to discipline disruptive behaviour, and the pupils who exhibit such behaviour, ensuring that this happens fairly and consistently across the school.

The members of staff with day-to-day responsibility for behaviour management is Megan Furborough in the Senior School, Alex Nicholson in the Prep School and Sophie Dowler in the EYFS and Pre-Prep.

All staff have a responsibility to:

- Provide a safe, welcoming environment
- Place the emphasis on learning and teaching
- Ensure pupils follow the school expectations during lessons, in corridors, and in free time
- Recognise, praise, and reward appropriate behaviour
- Ensure early intervention in cases where behaviour falls below the expected standard
- Take responsibility for any misbehaviour initially – seeking support/advice when required
- Ensure sanctions are applied fairly and consistently, are in proportion to the nature of the incident and any relevant background context, and to take into account where appropriate the circumstances/ needs of the pupil
- Work in partnership with parents and guardians

## **Expectations**

The following principles should underpin all our interactions with pupils and each other:

- Respect each other
- Listen to each other
- Treat everyone as an individual
- De-escalate incidents and seek to reconcile

**It is the school's expectation that everybody should at all times:**

- Treat others with respect, consideration and good manners
- Help to prevent all forms of bullying



- Behave helpfully and responsibly
- Respect the right of others to hold their beliefs and opinions
- Behave with the health and safety of others in mind
- Treat other people's property with care and respect
- Treat the school environment (grounds, buildings and materials) with care and respect
- Keep to and enforce the school dress code
- Allow others to learn and teachers to teach
- Adhere to other relevant codes, such as the Online Safety Policy, Acceptable Use Agreements, and Anti Bullying Policy

These principles are consistent with the Streatham & Clapham High School Code of Conduct and can be found in Appendix 1

### **Behaviour in lessons**

All pupils are expected to display behaviour which shows a respect for their own learning and the learning of others. This includes arriving for lessons on time, equipped for learning. In class they are required to demonstrate positive learning attitudes and to allow others to learn free from disruption. In line with the school's belief in positive reinforcement, pupils who display positive learning behaviour should receive praise and recognition.

Adverse behaviour, and pupils displaying adverse behaviour, will be corrected in line with the school's range of disciplinary sanctions. Additional to the types of behaviour which place a pupil at risk of exclusion, poor learning behaviour includes a lack of effort, a lack of work, failing to complete homework, off task behaviour which interrupts the learning of others and a lack of co-operation.

### **Uniform, behaviour around the building and out of lessons**

Pupils are expected to behave in a manner which demonstrates respect of themselves and others. This applies to use of language, to the way in which they act and behave and respond to each other, all of which should demonstrate courtesy and consideration. This includes fellow pupils, staff, parents, governors and visitors.

Positive behaviour includes setting high standards by wearing correct uniform and moving around the school in a manner which is orderly and respects the health and safety of others. Expectations regarding uniform and orderly conduct are reinforced in assemblies and by targeted work by the school. The school reserves the right to correct inappropriate or incorrect items of uniform by making contact with parents.

### **Behaviour outside the School and Online**

Pupils who breach the school's Discipline and Behaviour for Learning Policy whilst on school business such as trips and journeys, sports fixtures and clubs will be dealt with in the same manner as if the incident had taken place at the school.

For incidents that take place outside the school, outside school hours and not on school business, this policy will still have effect if the misbehaviour could have repercussions for the orderly running of the school, pose a threat or cause harm to another person, or adversely affect the reputation of the school. This includes behaviour in the immediate vicinity of the school, on a journey to or from the school, or at any time online.

### **Positive reinforcement and rewards**

Streatham and Clapham High School recognises the power of making explicit the desired standards of behaviour for learning and of positively reinforcing high standards of learning and co-operative behaviour. This has both the impact of teaching and reinforcing expected behaviour and a motivational role in helping pupils to realise that good behaviour is valued. Recognising and rewarding positive attitudes and learning behaviour are central to the promotion of good behaviour and good order.

#### **The school uses a range of rewards and positive reinforcement strategies including:**

- Praise
- Written comment on work/in book
- Recognition Boards
- House points
- Stickers
- Certificates
- Mention in Assemblies
- Motivational rewards/prizes
- Special awards at Achievement Assemblies and Prizegiving

By these means the school seeks to motivate pupils, create a positive learning environment, raise pupil self-esteem, and provide systems which can be used by all staff to contribute to raised levels of achievement. See Appendix 2

### **Disciplinary sanctions**

Dependent on pupil age, the nature of the offence and the severity of the behaviour, the school will use a range of strategies to correct pupil behaviour according to the school's behaviour ladder ([Appendix 2 - Behaviour Ladder.pdf](#)).

#### **The range of sanctions will include:**

- Reminder and correction (reminder, caution & last chance)
- Loss of break times
- Catching up on missed work
- Repeating work to the required standard
- Removal from the classroom to work under supervision elsewhere
- Being placed on report
- Setting improvement targets



- Behavioural contract / Home-school agreement
- Internal suspension
- In line with the GDST Exclusions Policy, fixed term and permanent exclusion

This list is not intended to be exhaustive but serves as illustration of sanctions used. Serious disciplinary incidents and the sanctions imposed are recorded on CPOMS. See appendix 3 as examples

Following a sanction, the school will employ strategies to help pupils to understand how to improve their conduct and meet behaviour expectations.

**These might include:**

- A targeted discussion with the pupil (reflect & repair - [Reflect and Repair Worksheet .pdf](#))
- A phone call with parents
- A ‘case conference’ with relevant staff – form teacher, Head of Phase, SENCO, DSL etc.
- Pupil Report
- Pastoral support (see below)

The school has a zero-tolerance approach to child-on-child abuse, and all reports will be promptly and thoroughly investigated, recorded and treated according to their gravity. Abuse that occurs online or outside the school will be treated as seriously as an incident occurring in school. Further detail can be found in the *Safeguarding and Child Protection Policy*.

For acts of aggression or behaviour which potentially threatens the health and safety of others, the school reserves the right to involve the police.

The school recognizes that some children may adopt challenging, abusive or disruptive behavior as a result of unmet needs or abuse. In such cases staff will provide support and intervention and apply safeguarding procedures as appropriate.

**Lost Breaktimes**

The school may also inform parents through email, telephone calls, or face to face. Loss of break time may be imposed on the same day or the next day, depending on the time of day the loss of breaktime sanction was issued. All members of staff, including support staff, can impose a loss of break time.

**Removal from the classroom**

Removal from the classroom is a serious sanction which will be only used when absolutely necessary as a response to serious misbehaviour. Parents will be informed on the same day if their child has been removed from the classroom. If a pupil is removed, they will be supervised by a member of the middle or senior leadership team to continue with work.



## **Corporal Punishment**

Corporal punishment is against the law and is never used or threatened.

## **Pastoral Support Framework: monitoring, support and intervention**

Through the pastoral and guidance systems, it is a teacher's role to support pupil welfare and well-being. This includes helping to make explicit the school's expectations, reinforcing positive learning attitudes, applying disciplinary sanctions and monitoring behaviour which gives rise to concern.

Pastoral teams also monitor and analyze attendance and behaviour data regularly at individual, group and school level. Such analysis may trigger interventions with pupils or staff, or a review of school procedures or culture.

## **Pupils with SEND and additional needs**

The school accepts that for a wide variety of reasons (such as having a special educational need, disability or mental health issue) some pupils require additional support in order to learn and display positive learning behaviour. For these pupils the school will draw on a range of interventions and support measures in order to support and re-track behaviour. Strategies include consideration of curriculum need, additional learning support, additional internal provision, placement on a behaviour or pastoral support program, and use of external expertise.

Any necessary sanction will be considered in relation to a pupil's individual needs, and reasonable adjustments will be made where appropriate.

## **The use of reasonable force**

The school acknowledges its duties and responsibilities under the 2006 Education and Inspections Act in which all school staff members have a power to use reasonable force to prevent pupils committing a criminal offence, injuring themselves or others, or damaging property and to maintain good order and discipline amongst pupils. We have a separate policy in place for this: [Use of Force Policy \(WS\)-Sept 2025 \(HL\).docx](#)

## **Screening, searching and confiscation**

The school acknowledges its duties and responsibilities under the applicable legislation and guidance in respect of screening and searching pupils, and confiscating items.

The Head, or any member of staff authorized by the Head, may search a pupil or their possessions for any item with consent, and for any prohibited item or item banned by the school rules without consent.



The list of prohibited items is:

- Knives and weapons
- Alcohol
- Illegal drugs
- Stolen items
- Cigarettes, tobacco and cigarette papers
- Vapes and vaping paraphernalia
- Fireworks Fire starters (e.g. lighters and matches)
- Pornographic images
- Any article a member of staff reasonably suspects has been, or is likely to be used to commit an offence or to cause personal injury to, or damage to the property of, any other pupil or person

The list of items banned by the school is:

- Chewing gum
- Nuts (due to allergies)
- Medicinal drugs (all should be handed in to the School Nurse)

This process will follow the recommended DfE procedures with due consideration for the safety and welfare of all pupils and staff involved. The DSL will be informed without delay if a search reveals a safeguarding risk. In certain circumstances the police may be involved.

Any search for a prohibited or banned item will be recorded on CPOMS and parents will be informed.

As a general rule, school staff can seize any prohibited or banned item found as a result of a search, and any item however found which they consider to pose a risk to staff or pupils or to be evidence in relation to an offence. Items may be confiscated, retained, handed to the police or disposed of as a disciplinary penalty, when it is reasonable to do so.

### **Malicious accusations against school staff**

The school recognises that there may be occasions when a pupil justifiably needs to raise issues about the actions of a member of staff, and has procedures for dealing with such concerns.

However, where the allegation is clearly one of malicious intent or fabrication, the school will give due regard to the most appropriate disciplinary sanction to be taken which may include temporary or permanent exclusion, as well as referral to the police if there are grounds for believing a criminal offence may have been committed.

The school will also take seriously inappropriate use of technologies including mobile and social networking sites which are targeted at members of staff.



## **Staff Support and Development**

Staff are supported in their implementation of the Discipline and Behaviour for Learning Policy through the guidance and leadership of the Assistant Head (Pastoral) and other pastoral staff, regular pastoral meetings and periodic staff training.

## **Partnership with Parents**

The school believes strongly in the power of working in close co-operation with parents and of the rights and desirability of parents being actively involved in the education of their child. The school will therefore seek to involve parents/guardians actively on behaviour for learning issues. Approaches will include:

- Phone calls
- Meetings
- Early involvement
- Letters
- Supporting pupils on report
- Home school agreement
- Invitations to agency meetings
- Follow up & routine communication

Parents/guardians are welcome to approach the school for informal or formal discussions about their daughter's education.

## **Related Policies**

This policy operates in conjunction with:

- School Safeguarding and Child Protection Policy and GDST Safeguarding Procedures
- Anti Bullying Policy
- GDST Online Safety Policy
- GDST Inclusion Policy
- GDST Exclusions Policy
- GDST Acceptable Use Agreements
- GDST Equal Opportunities Policy
- GDST and School Drugs Policy

## **Legal/guidance framework**

- Behaviour in Schools: advice for headteachers and school staff (February 2024)
- Keeping Children Safe in Education (September 2024)
- Mental health and behaviour in schools (November 2018)
- Searching, screening and confiscation: advice for schools (July 2022)



STREATHAM  
& CLAPHAM  
PREP SCHOOL

- Use of reasonable force; advice for head teachers, staff and governing bodies (July 2013)
- Independent Schools Standards Regulations 2014
- Equality Act 2010 and SEND Code of Practice (January 2015)

### **Monitoring, Evaluation and Review**

The Assistant Headteacher will monitor the implementation and effectiveness of this policy, review it annually through the use of data on exclusions and other sanctions such as detentions, and report to the Head.



## Appendix 1- Prep School Code of Conduct

**Purpose:** A code of conduct exists for the smooth-running of the school and there is an expectation of everyone to behave in a polite and considerate manner in line with the school's values of kindness, respect, integrity and compassion. Kindness and respect are a feature of SCHS and high standards of behaviour are expected from students at all times, whether in or out of school. We commit to creating a positive and supportive environment for ourselves and peers. House points are awarded under our positive behaviour for learning strategy.

### How should students treat each other?

- Making everyone feel welcome, especially new members of the school
- Be community minded and aware of the feelings of others and listen to their opinion.
- Be positive in your dealings with others and never put them down.
- Offer support to anyone who is unhappy or lonely.
- Respect the differences between people whether physical, social, racial or religious.
- Respect the property of others; hand in lost property and do not tamper with other people's work or possessions. Don't borrowing other peoples property without permission
- Respect the privacy of others; do not encroach on their space or copy their work.
- Using language that is respectful of and kind toward others and that does not perpetuate stereotypes or offend other.
- Not shouting, calling out or interrupting
- Not bullying our fellow pupils in any way, as outlined in the school's Anti-Bullying Policy (bullying also includes cyberbullying, prejudice-based and discriminatory bullying)
- Adhere to the ICT Acceptable Use Agreement
- Being quiet in corridors in order not to disrupt lessons. Silence when there are examinations happening and respect the quiet environment of the library.

### How should students treat the staff?

- Be positive, polite, cooperative and helpful



- Be punctual in arriving at school, and for all lessons, meetings, and appointments
- Complete work fully and on time to the best of your ability
- Pay attention in class, be eager to learn and contribute positively
- Make sure you have all necessary equipment both for lessons and homework
- Contribute to and involve yourself in as many aspects of school life as you are able
- Behave in an exemplary way when on trips as an excellent ambassador of the school

**How should we treat the wider community – visitors to the school and outside school?**

- Be polite and courteous at all times.
- Be considerate of others – do not block pavements, drop litter, leave bags in unsuitable places, talk too loudly in public places.
- Behave in an orderly manner on public transport, queuing as appropriate.
- Behave with due regard to road safety so that the safety of others is not put at risk.
- Be mindful of neighbours and local residents when arriving at school for an early school trip departure or returning late.
- Represent Streatham and Clapham with pride.

There is no comprehensive, definitive list of school rules and the rules will evolve as circumstances dictate. However, there are underlying guidelines for all members of the school community.

**These include:**

**1. Safety**

- No running in school corridors or on stairs. Walk on the left-hand side where possible.
- No student should sit on window ledges, lean out of open windows, go onto flat roofs or climb to a height.
- All belongings should be stored tidily and safely. No school bags are to be left in corridors. In form rooms bags should be left at the back or side of the room so as not to impede movement.
- No student should enter any classroom before a member of staff arrives and students should not be



onsite during break times unsupervised.

- Cycling is not permitted in the school grounds.
- No student should have medicines in her possession (except EpiPens, diabetic pens and inhalers for asthma if agreed with the Nurse and in line with medical care plan)
- Follow the rota at lunchtime to ensure that everybody can eat lunch in the dining room as quickly and smoothly as possible.
- Students must always adhere to all regulations made for Health and Safety purposes: e.g. with regard to fire exits, fire drills and emergency evacuation procedures. In laboratories, workshops, in any sporting activity where equipment is involved, or wherever any electrical equipment may be used, the rules set by the staff about clothing, hair, behaviour and movement must be followed.

## 2. Attendance

- Students are to be in their form rooms for registration by 8.10am.
- Breakfast club students must enter through the main entrance and meet the member of staff on duty in the Dining Hall.
- Any student using After School Club must be booked in by their parents and signed in by the ASC team.
- No student may leave school without being formally dismissed.
- Any student with permission to leave school during the day must be signed out on the school Inventory system at reception.
- No student should absent themselves from any lessons. In the case of illness, Prep School pupils should report to the school nurse or their class teacher.
- By 4.00pm students should have left the premises unless engaged in a supervised after school activity or at ASC.
- If a student cannot participate in PE lessons for medical reasons, parents must email the school office, PE staff and Class Teacher, the pupil is still expected to attend the PE lesson where alternative roles will be found by the class teacher.

## 3. Property



- School can take no responsibility for a student's property or for sums of money brought on to the premises. Therefore in the best interests of everybody sums of money must be kept to the minimum and you should avoid bringing valuable or sentimental items into school that may get lost.
- All clothing and possessions brought to school must be marked with the owner's name. Possessions should be hung up on pegs in classrooms or designated changing rooms.
- Musical instruments and their cases must be named and should be left in specially designated places.
- No student is to borrow clothes or property from another student even with that student's permission
- Students who have lost property should, in the first instance, ask at reception.

#### 4. Mobile phones and devices

- Adhere to the ICT User agreement policy

Before Posting on Social Media- THINK.

- T-is it True?
  - H-is it Helpful?
  - I-is it Inspiring?
  - N-is it Necessary?
  - K-is it Kind?
- Do not take, download or store photos or videos of students or staff (or others in the community) in school (or outside) on iPads, devices or phones without their permission. Do not share, edit images/ videos of the same, without their permission.
  - Do not use social media on your devices- this is monitored by the school through lightspeed.
  - All pupils are not to have smart watches.
  - **Nursery – Year 5:** No phones on school site.
  - **Year 6:** Phones are discouraged but for independent travellers they must be non-smartphones. All phones should be handed into the school office on arrival at school and should be collected pre-dismissal.

#### 5. Appearance



- Girls should wear full uniform in line with guidance and policy - <https://schs.fireflycloud.net/pastoral-information/uniform>
- Coats are not to be worn inside the school building.
- One Pair of stud earrings may be worn. However, earrings are not allowed during PE lessons. No other jewellery may be worn unless it is of specific religious significance. Any such items must be worn discreetly in agreement with a member of SLT. No other body piercing is allowed in school.
- Students can wear PE uniform on the days they have a timetabled PE lesson. This does not include extra- curricular clubs. PE uniform rules must be followed and should be smart with no squad or tour kits. No jewellery is allowed in PE lessons and therefore, we suggest girls don't wear earrings on the day they have PE, to prevent them having to remove them and risk them being lost. Footwear should be a performance trainer and therefore Nike Air Forces are not aligned with this requirement.

## 6. Prohibited and banned items

- The list of prohibited items in School is:
  - Knives and weapons
  - Alcohol
  - Illegal drugs
  - Stolen items
  - Cigarettes, tobacco or vaping paraphernalia
  - Fireworks, fire creating objects (lighters and matches) or any article a member of staff reasonably suspects has been, or is likely to be used to commit an offence or to cause personal injury to, or damage to the property of, any other pupil or person
  - Chewing gum
  - Nuts (due to allergies)
  - Medicinal drugs. Prescription or other medicinal drugs should be stored with the Nurse (see medications policy)



STREATHAM  
& CLAPHAM  
PREP SCHOOL



**Appendix 2**

[Behaviour Ladder.pdf](#)

**Appendix 3**

Strategy	Record	Examples of behaviour
Reminder	Doesn't need recording	<ul style="list-style-type: none"> <li>• Chatty, off task</li> <li>• Distracting others</li> <li>• Calling out</li> <li>• Not being organised to start a task</li> <li>• Being late to a lesson</li> </ul>
Caution	Doesn't need recording	<p>No improvements after reminder such as:</p> <ul style="list-style-type: none"> <li>• Continuing to talk after being told to stop</li> <li>• Using sarcastic or mildly disrespectful tone to teacher</li> <li>• Refusing to move seat when asked</li> <li>• Leaving seat unnecessarily without permission</li> <li>• Usually first incident.</li> <li>• Being off task</li> </ul>
Last Chance (lost lunch time – 3 minutes) - reflective conversation	Doesn't need recording	<p>No improvement after caution such as:</p> <ul style="list-style-type: none"> <li>• Deliberately ignoring a direct instructions</li> <li>• Repeated misdemeanor</li> <li>• Using a device for non-learning purposes despite warnings</li> <li>• Arriving late without a valid reason</li> <li>• Disrupting the learning of others</li> <li>• Repeatedly talking over the teacher during explanations</li> <li>• Purposefully working extremely slowly to avoid completing work</li> </ul>



<p>Reflect and Repair (lost lunch time – 15 minutes)</p> <p><a href="#">Reflect and Repair Worksheet .pdf.pdf</a></p>	<p>CPOMS &amp; phone/ email home – follow ladder for escalation.</p>	<p>No improvement after last chance such as:</p> <ul style="list-style-type: none"> <li>• Deliberately ignoring a direct instruction</li> <li>• Repeated misdemeanor</li> <li>• Disrupting the learning of others</li> <li>• Ignoring the teacher</li> <li>• Using a device for non-learning purposes despite warnings</li> <li>• Arriving late without a valid reason repeatedly</li> <li>• Moving around the room without permission to talk to others.</li> <li>• Pretending not to hear instructions from the teacher</li> <li>• Incomplete work despite support given</li> <li>• Unkindness</li> </ul>
<p>Internal Suspension</p>	<p>CPOMS &amp; discussion with SLT</p>	<ul style="list-style-type: none"> <li>• Bullying</li> <li>• Bringing into school Banned Items</li> <li>• Discriminatory or racist behaviour</li> <li>• Behaviour causing a Health and Safety risk</li> <li>• Damage to school property</li> <li>• Verbally abusing another student or staff member</li> <li>• Throwing objects to hit someone</li> <li>• Deliberately damaging school property or belongings of others</li> <li>• Stealing</li> </ul>
<p>Fixed Term Suspension  (could be permanent exclusion)</p>	<p>CPOMS &amp; discussion with SLT</p>	<ul style="list-style-type: none"> <li>• Prohibited or Banned Items (dependent could be permanent exclusion)</li> <li>• Threatening violence towards staff member or pupil</li> <li>• A physical fight or aggressive physical contact</li> <li>• Serious repeated bullying despite intervention</li> <li>• Serious discriminatory or racist behaviour despite intervention</li> <li>• Behaviour causing a Health and Safety risk</li> <li>• Sharing explicit or highly inappropriate content online</li> </ul>



STREATHAM  
& CLAPHAM  
PREP SCHOOL

- |  |  |  |
|--|--|--|
|  |  | <ul style="list-style-type: none"><li>• Major damage to property</li></ul> |
|--|--|--|