

Safeguarding Policy & Procedures 2021 Updates

Minor corrections and changes to page references etc. are not listed. 'Director of Legal' changed throughout to 'Director of Legal and Risk Assurance'.

Policy Updates

Para	Update
1.1.1	Added wording to reinforce 'whole school approach' to safeguarding mirroring KCSIE para 82
1.1.2	Updated <ul style="list-style-type: none"> • KCSIE to Sept 2021 • 'Sexting in schools and colleges' to new guidance 'Sharing nudes and semi-nudes' (change previously advised April 2021) • Sexual violence and sexual harassment between children in schools and colleges to Sept 2021 • Prevent Duty Guidance to 2021 and Channel Guidance to 2020 • EYFS Statutory Framework September 2021
1.1.4	Added more explicit cross reference to contact details of local agencies, as required by KPMG audit
1.1.7	Added reference to context for education about safeguarding to reflect the fact that age is not the only consideration - as in KCSIE para 119
1.5	Added details regarding health conditions to SEND section as per KCSIE para 185/152
2.2.2	Tweaked para on staff training to incorporate KCSIE reference to this being 'integrated and aligned' to safeguarding practice etc.
2.2.5	Added para regarding suitability of visiting speakers as required by KCSIE para 286 (note cross reference to school Visiting Speakers Protocol) – subsequent paras renumbered
2.2.7	Wording amended to mirror statutory duty to refer more accurately
3.6.6	Updated sexting terminology
3.6.8	Updated peer abuse section in line with KCSIE paras 46-50 + 145
3.7.6	Added line in mental health section on impact of adverse childhood experiences drawn from KCSIE para 36
4.1	Updated details on when DSL must be available to mirror KCSIE para 93 (i.e. during school hours during term time, with cover for out of hours/term activities)
5.2	Reworded para to incorporate detail from KCSIE para 18
5.5.3	Corrected description of leading questions
6.4	Added details of how to report an allegation against a member of TO staff
6.7 – 6.8	Wording amended to reflect duty to provide information proactively rather than respond to a request
6.11	Added para on low level concerns as required by KCSIE para 413
8.2 – 8.3	Added reminder about contextual safeguarding and importance of sharing information to referrals section (reflecting KCSIE para 63) and moved all info on parental consent to para 8.3
10.5	Updated dates
11.3	Reformatted contacts section and added: <ul style="list-style-type: none"> • Requirement to add website addresses as well as contact numbers for all local Children's Services as required by KPMG audit • details of the NSPCC helpline for sexual abuse in schools (change previously advised April 2021)

Procedures Updates

Page	Update
10	Corrected reference to Statutory Framework in Children Missing section
10-11	Updated peer abuse section to include key points from KCSIE
11-13	Updated sexual violence & harassment section to include key points from DfE updated guidance
13	Added details to section on CSE from KCSIE paras 36-39
14	Added details to section on CCE from KCSIE paras 32-35
15	Updated County Lines guidance
16	Added section on modern slavery as a risk to international pupils
17	Added reference to free training on domestic abuse offered by Operation Encompass
23-24	Tweaked Information Sharing section to reinforce powers schools have to share and use information, and provide guidance on when information may need to be withheld
24	Tweaked Record Keeping section to tally with KCSIE paras 71-2
25, 77	Updated reference to IICSA
26	Changes in circumstances which may affect suitability to work with children now to be reported to the Head not the line manager
27	Updated reference to overseas student visa from Tier 4 to Child Student or Student Visa
28	Added section on low level concerns into Code of Conduct as required by KCSIE para 413
34	Added reference to mental health in reasonable force section
Appendix A3	Reworked DSL role description in line with KCSIE Annex C. Main changes (i) further emphasis on online safety (ii) reference to understanding the effect of trauma and (iii) reference to encouraging a culture of listening to children
45	Updated: <ul style="list-style-type: none"> • KCSIE to Sept 2021 • 'Sexting in schools and colleges' to new guidance 'Sharing nudes and semi-nudes' in relevant guidance section • Sexual violence and sexual harassment between children in schools and colleges to Sept 2021 • Prevent Duty Guidance to 2021 and Channel Guidance to 2020 • Keeping Learners Safe (Welsh Guidance) to April 2021
47	Corrected approval cycle of SG Policy by Council – this is annual not every 3 years
47	Added section on Safeguarding Committee to roles & responsibilities
48	Added reference to allegations against TO staff being reported to DB under role of Director of LARA
48	Added responsibility for recruitment and charity legislation checks on Trustees, Heads, TO staff etc. to relevant director in roles and responsibilities section
49	Added reference to Annual Safeguarding Declaration to role of Head
49	Added reference to the Safer Recruitment in Education course available in the Online Learning section of the Hub
56-7	Online safety section: <ul style="list-style-type: none"> • Added recommendation to audit online safety 'periodically' to reflect KCSIE para 132 • Updated 'Sexting in schools and colleges' to new guidance 'Sharing nudes and semi-nudes' in online safety section

	<ul style="list-style-type: none"> Added reference to Childline's 'report remove' service
57	Updated radicalisation & extremism section in line with updated Prevent duty
59	Added note on risk of modern slavery to international pupils who go missing in school attendance section
59	Added detail that CP file should be transferred within 5 days for pupils changing school (KCSIE Annex C)
60	Added reference to Personal Adviser for care leavers in looked after children section
60	Added section on Elective Home Education
61	Added note about trans pupils to school trips/hosting arrangements section
63	Added intro to section B5 stressing context of safer recruitment and expectations of staff involved in this
64	Updated footnote – a standalone Barred List Check is now obtained from the TRA not TP Online
64	Added note in DBS check section to advise checking whether any information on the certificate tallies with information shared during the application process (KCSIE para 224)
66	Added note to information on DBS certificate section to consider any explanation by the candidate and document any decision not to appoint to reflect KCSIE paras 225-6
67 - 71	'Other checks' section – re-organised and reworded in part for clarity.
68	Added 'best practice' direction to check birth certificate as part of ID check reflecting KCSIE para 213
69	Added information on new requirements for overseas teachers in overseas section and deleted information on EEA prohibition from teaching (KCSIE paras 262-67)
71	Updated reference and web link to Teacher Services
72	Added note to Prohibition from Management section to reinforce point that deciding factor in whether to apply the check is not the individual's job title but their responsibilities
73	Added reference to Safeguarding Declaration to CDD section
79	Updated wording and added in requirement for self employed individuals to have a GDST email account and use this for school business
79	Added note that training providers must confirm that trainee is judged to be suitable to work with children alongside confirmation of checks carried out (KCSIE para 279)
81	Added reference to informing agencies of the school's procedure for managing allegations
83	Rewritten section on use of premises for extra-curricular activities in line with KCSIE paras 155-6, and added reference to the Out of School Settings Guidance
84	Added para on visiting professionals
85	Added detail to visiting speakers section to include vetting of material to be used as well of speaker
85	Added note on British Council Language Assistants
85	Added detail regarding work experience providers to have policies and procedures in place to safeguard children for completeness (not a new requirement) (KCSIE para 311) and a cross reference to the Trans Pupils Guidance
87	Updated entire allegations section to mirror changes to Part 4 of KCSIE
Appendix B4a and B4b	Amended wording: supply staff to agency staff, visiting teachers and sports coaches to self employed individuals

	Changes in circumstances which may affect suitability to work with children now to be reported to the Head not the line manager
Appendix B4c	Added text of Annual Safeguarding Declaration
Appendix B7	Removed references to EEA check
Appendix B8b	Updated to refer Barred List check to the TRA, remove references to EEA check & added reference to Safeguarding Declaration under CDD
APPENDIX B12	Updated guidance on visiting speaker protocol to include vetting of materials as well as speaker in line with KCSIE para 286

Online safety

Section	Update
3.6	Added reminder that parents should seek permission before taking and sharing digital images of pupils other than their own children
4.1	Amended wording relating to the AUA to underline that it should be referenced regularly not just when a pupil joins the school
6.1	<ul style="list-style-type: none"> Amended wording re checking apps etc. to reflect fact that teachers may not need to fully investigate these if they have already been 'cleared' centrally or internally Amended wording related to copyright law
6.3	Amended wording relating to management of personal data
8.2	Added exception relating to member of staff's own children in ban of images of pupils stored on mobile phones
11.1	Updated 'Sexting in schools and colleges' to new guidance 'Sharing nudes and semi-nudes'
11.2	Deleted reference to 360 safe audit tool as there is now a GDST specific audit tool on the Hub
Appendix 1	<ul style="list-style-type: none"> Added GHM policy as permanent appendix to main OS policy – intro slightly amended to reflect this. In 'safe system' section added BP to cover scenarios involving external pupils or adults In 'live online teaching' section added a reference to collaboration between GDST schools. In 'for staff' section changed reference to chat function to 'supervised chat only'