



**STREATHAM  
& CLAPHAM  
PREP SCHOOL**

## **Parents/Helpers in the Foundation Stage**

<b>Person(s) responsible for this policy</b>	<b>Head of EYFS</b>		
<b>Last review by</b>	<b>S Dowler</b>	<b>Review date</b>	<b>September 2023</b>
<b>Date of next review</b>	<b>September 2024</b>		

We welcome help from parents and other adults connected with the school community. We also have students carrying out observations before starting teacher training courses.

Students are interviewed by the Head of Prep and Assistant Head (Pastoral), before commencing work in the classrooms.

All visitors sign in and wear a badge identifying them as visitors.

All adults are given housekeeping instructions about fire evacuation and asked to look at the plans on the classroom walls to familiarise themselves with the routes and assembly point.

Visiting adults are never left in charge of groups or individuals. The class teacher supervises all their activities. If an incident occurs re behaviour or accident then they are asked to involve the class teacher immediately. Visitors never take children to the toilets or supervise undressing or changing.